

# Iken Parish Council

## Minutes of the meeting of the Council held on

**Monday 21<sup>st</sup> November 2016 at Snape Village Hall commencing at 6pm**

### PRESENT

Colin Chamberlain (CC) – Chairman, Loulou Cooke (LC) – Vice Chairman, Hugh Waterer (HW), John Hailes (JH), Richard Mann (RM), Norman Johnson (NJ) Lorraine Lloyd – incoming Clerk

Three members of the public – Annabel Chamberlain, Lynette Morton, Penny Johnson

**APOLOGIES** - none received

**FIRST PUBLIC FORUM** – no issues raised

**COUNCILLORS DECLARATIONS OF INTEREST** –The River Wall – All Councillors

### MINUTES OF THE PREVIOUS MEETING

Item 11 of the previous meeting stated that the PC could pay for the mowing of the church grounds as they had done previously. LC pointed out that previous payment received from the PC was *towards* the cost, not for all the cost. CC to arrange for the PCC to submit a bill for mowing in 2016 for the same amount as in 2015.

### BUSINESS RAISED BY COUNCILLORS

- I. *Appointment of Lorraine Lloyd as our new Parish Clerk and approval of her terms of appointment* **CC**  
Done
- II. *Transfer of ikenpc@gmail.com email account to Lorraine Lloyd courtesy of Mel.* **CC**  
Mel had passed over a box of documents which should include keys and passwords etc to allow Lorraine to transfer all that would be necessary to carry on with the job of Clerk.
- III. *Vote of thanks to Mel and a resolution to be proposed by Loulou to give Mel a gift of flowers in gratitude* **CC**  
Vote of thanks passed and **LC** to ask Mel what gift she would prefer to receive.
- IV. *Barclays account - new mandate to be signed by all signatories - new and continuing.* **CC**  
NJ and CC to be signatories
- V. *Monmouthshire Building Society account - new mandate to be signed by all signatories, new and continuing.* **CC**  
NJ and CC to be signatories and possibly a third at a later date. LC had indicated she was prepared to be a signatory.
- VI. *SCDC and our Standing Orders.* **CC**  
It was pointed out that SCDC do not approve these. It was therefore confirmed the Standing Orders were approved in the form adopted in November 2015 but adjusted to reflect only the changes required by SCDC in early 2016.
- VII. *Iken Village Hall and our insurance conditions - monthly checks over the winter.* **CC**  
JH visited the village hall monthly and made any necessary reports. He was given a vote of thanks for doing this and for carrying out some maintenance. **CC** to carry out the monthly inspections during JH's absence in early 2017.
- VIII. *Status of Parish Hall re land registration* **NJ**  
Following the recent preliminary options appraisal and Asbestos Survey, a comprehensive Iken Parish Hall Options Appraisal Third Draft had been circulated prior to the meeting. An in-depth discussion included:
  - Options (leave alone, demolish, refurbish or sell)
  - Applying for an enabling program for grant
  - Conditions for an Enabling Communities Programme Grant through our SCDC councillor may involve – constitution, equal ops policy, child protection, data protection etc.
  - Position regarding registration with the Land Registry.
  - Site value estimated at £500,000Research is to be carried out to determine what villagers would like to see re the village hall and the site and a working committee (to include members of the public) formed to produce an outline plan. Richard Evans (architect) to be approached. **RM**

*IX. River walls – a standing item* **CC**

There was a discussion around funding available for the river wall for Iken and the surrounding villages/towns. Iken has moved to third on the list. It was advised that £12m was needed in total to upgrade the walls throughout the estuary over the next 10 years which included upwards of £3M for the length at Iken, based on reinstatement to 3.3 metres height as it was in 1953.

Points discussed:

- Breaches in Iken and Snape
- Fundraising launch in March/April next year
- Landowners and householders contribution
- Enabling developments
- Maintenance by the Environmental Agency

JH objected to the proposal for the IDB's £3m loan being repaid out of a tripling of IDB rates, he considered them unfair as it affected the value of farms.

RM considered that pledges should only be made when it is known there will be something to show for the increase in rates, that is following the allocation to those towns and villages in front of Iken.

*X. Updating of Registration details with the charity commission* **CC**

The Town Estate was up to date, the Village Hall Trust to be done.

*XI. Style of minutes and routine publication within two weeks of a meeting* **NJ**

Minutes are to be circulated within two to three weeks.

*Xii* The Council approved the Equal Opportunities Policy circulated at the meeting.

**MATTERS ARISING FROM THE MINUTES** – no more added

**RECENT PLANNING APPLICATION** - none received

**ANY OTHER BUSINESS**

1. BT Payphone. A letter had been received from SCDC regarding removal of the BT Payphone in Iken. All agreed the phone and kiosk should be removed at no cost to the PC.
2. Sizewell C Stage 2 Public Consultation Exhibition Promotion Materials. The date of Wednesday 30<sup>th</sup> November had been put on the noticeboard.
3. Felixstowe Peninsula Area Action Plan, Proposed main modifications and sustainability appraisal and habitats regulations assessment consultation – details were available.
4. Invitation to the Annual Town & Parish Council Budget Liaison Event on Monday 28<sup>th</sup> November.
5. Attendance of councillors at meetings. CC to write to Alistair Winter to ask if he wished to remain on the Council.

**SECOND PUBLIC FORUM** – nothing to add

**DATE OF NEXT MEETING** - Friday 6th January 2017 at 5pm, Snape Village Hall – John Hailes gave his apologies in advance of this meeting.

**FINISH TIME** - 19.49hrs

*Colin Chamberlain  
6<sup>th</sup> January 2017*