

## **IKEN PARISH COUNCIL**

### **Minutes of Annual Parish Meeting Thursday 21 May 2014**

#### **Venue: Iken Village Hall at 6pm**

1. Present Hugh Waterer(Chairman)(HW) , Richard Mann(RM) Colin Chamberlain(CC), John Hailes(JH) and Norman Johnson (NJ), Mel Waterer (Clerk). Apologies from Loulou Cooke (LC), 6 members of the public attended
2. Chairman's Report. NJ was welcomed onto the council. CC was thanked for producing the Emergency leaflet and attracting the £350 grant. Set dates for future meetings have been introduced.
3. HW went through a summary of the planning applications for the year.
4. HW gave the financial report . These were proposed by RM and seconded by CC, signed by the Chairman
5. Opening questions to the floor, Annabel Chamberlain requested that we discuss the mowing of the Iken Church grounds on the next agenda.
6. Guest speaker Gerry Mathews sent his apologies as he had had a breakdown and was unable to attend. RM gave a brief outline of his speech. There is a Gov funded study available for PV panels to be put onto private land in order for the benefit of the Parish going towards a fund to save the river wall. RM was happy for his land to be considered.
7. HW welcomed Ray Herring who gave an outline of what the SCDC had achieved
8. The police report with a crime update was passed around
9. Meeting closed at 6.45pm

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**Venue : Iken Village Hall**

1. **Public Forum** - Annabel Chamberlain requested on behalf of the PCC that the PC consider contributing towards a much needed topography survey of the Church grounds. It was going to cost £500. There were suggestions of how money could be raised and questions regarding who got the money for burials. Lisa Kelly volunteered to use a program to see if she could help. It was to go on the next agenda for discussion
2. Present- Hugh Waterer(Chairman)(HW) , Richard Mann(RM) Chamberlain(CC), John Hailes(JH) and Norman Johnson (NJ), Mel Waterer (Clerk). Apologies from Loulou Cooke (LC), 6 members of the public attended
3. JH the new Chairman was elected, proposed by HW, seconded by RM. CC wanted to put himself forward and RM said we have usually taken turns in rotation. NJ proposed that CC become Vice Chairman this year and RM seconded the motion. Vice chairman to become Chairman the following year.
4. JH signed the minutes as a true copy proposed by HW, seconded by RM
5. Matters arising - JH acknowledged the thank you letter from DAS  
  
CC said the Emergency pamphlets had been distributed around the village and would be updated on a yearly basis
6. Alistair Winter (AW), Lynette Morton (LM) and Sue Cartlidge (SC) were put forward for co option. As Sue had her house on the market it was decided that the choice should be between AW and LM. The councillors asked LM a few questions. After much discussion CC wanted to interview AW before co option voting so a continuation meeting was to be arranged in order to do so.
7. CC asked if there were families in Iken who were interested in having tennis courts at Snape, funded by the SCDC
8. The deterioration of the village hall roof was discussed but after the initial moss and ivy had been removed it seemed there was no further deterioration.
9. HW discussed the use of the website changing from a Parish Council lead website to an Iken Parish one. It was decided that it would benefit the Parish to retain a PC section within a Parish lead website proposed by JH, seconded by NJ.
10. The SCDC requested that the horse riding road sign was put up as it was part of the Iken Hall Farm Livery inspection requirement. Lisa Kelly was going to look into getting the signs lowered.
11. NJ suggested the possibility of communicating with the entire Parish by email and the clerk suggested that the website and notice board was the source of information. He also wanted the councillors to decide if they would like their email address or phone number added to the list of contacts on the website.

## **IKEN PARISH COUNCIL**

12. NJ wanted to know if it was a requirement to go on courses in order to fill the role as a councillor. He was informed that there are courses available if he wished.
13. NJ discussed in detail the benefits of a defibrillator in the village of Iken, the training costs and maintenance. The location was discussed as to the best advantage for the village and NJ was going to look into it. Councillors agreed it was a good idea to investigate it further. It was to go on the next agenda.
14. There were no recent planning applications
15. NJ asked about the standing orders of Iken Parish Council. After a discussion of the SCDC orders we adhere to NJ was going to look into it further so Iken could adopt their own.
16. Paperwork for the Barclays Mandate forms were signed
17. The meeting adjourned at 8.07pm for continuation on 29 May at 6pm in Iken Village Hall

### **Minutes of the continuation of the adjourned meeting at Iken Village Hall on 29th May 2015 at 6.00 pm**

18. Present-John Hailes (JH)- Chairman, Hugh Waterer(HW) , Richard Mann(RM) Colin Chamberlain(CC),) Loulou Cooke (LC)and Norman Johnson (NJ), Mel Waterer (Clerk), 2 members of the public attended as well as Gerry Mathews
19. The councillors interviewed Alistair Winter (AW) for consideration for co option. A vote was taken and AW was co opted as a Councillor.
20. Gerry Mathews (GM) gave a presentation to the Iken PC on a Flood Risk Management scheme to raise money for the river wall by suggesting a partnership proposal. See attached sheet. Various questions were raised and answered about the project. GM was asking for the Iken PC to form a partnership to do a feasibility study with government lead grant aid to the value of £20 000 at no risk or liability to the Iken PC. As the site of the proposed land was on RM's farm, he declared his interest before the rest of the councillors agreed to the initial study proposed by CC and seconded by NJ. CC agreed to become the project co ordinator and work alongside GM on this community lead project.GM wanted to know if the Iken PC was VAT registered. The clerk to confirm details.
21. JH wanted to establish principles for the Iken PC, adopt its own standing orders, be transparent and make sure that DPI's were declared and the public had the opportunity to have a forum at the beginning and end of each meeting. CC agreed to look at some neighboring parish council standing orders and adapt them for Iken for the council to consider at the next meeting proposed by RM and seconded by LC.
22. NJ suggested that we put the 'village hall' and 'flood defenses' on every agenda
23. The clerk's wages were discussed.
24. The meeting closed at 7.40pm.