

**Minutes for the Annual Parish Meeting Thursday 19th May 2016 at 6pm**  
**Venue : Iken Village Hall**

1. Present - John Hailes(JH) chairman, Richard Mann(RM), Norman Johnson (NJ), Hugh Waterer (HW) Colin Chamberlain(CC) and Mel Waterer (Clerk). Apologies from Alistair Winter (AW) and Loulou Cooke (LC). 20 members of the public attended
2. Chairman JH opened the meeting at 6pm by welcoming everyone and introducing our District Councillor Ray Herring (RH).
3. RH outlined the achievements and challenges for the SCDC - see attached sheet
4. JH thanked our District Councillor and questions were opened to the floor
5. CC wanted to know what revenue the SCDC received from successful planning applications. *CC wanted to know whether the number of new houses being approved by SCDC is at a rate which is in line with SCDC's plans for new houses over the next 15 years or so and his answer was it is below target*
6. JH asked about the Coastal Pathways new law and whether they included estuaries to which RH said he would get back to JH
7. Recent planning applications were to be discussed with RH present as he had another meeting to get to.
8. JH declared a conflict of interest on the Premises License for Peter Hailes
9. **Revised Iken Barn Complex** - Neville Howe explained that the revised plan included increasing the quality of the existing units and improving the landscape, occupation of the barn as a family home and removal of roof lights while awaiting evidence of bats. The business unit was to remain as tourist accommodation and that they were committed to improving the site and its safety. CC wanted to know the long term future and plan of the tenancy of the livery and enquired why the Howes had turned down a lease offered to them by the tenant. He said it was important as members of the Aldeburgh Golf Club's grandchildren used the riding school. HW suggested it was not the council's business as to what the Howes' relationship with the livery might be. Lisa Kelly asked RH why after a long battle in 2006 to evict Mr Johnson from Iken Hall at the cost of the tax payer this was not carried out. RH responded by saying that it was time to move forward and regularize the site which is what the Howes intended to do and that the Council wanted to support that.
10. **Premises License** - for ~~Peter Hailes~~ Kate Kilburn asked why the Parish Council had not informed the Iken community and she felt very concerned as it would have an impact on everyone. MW assured her that the Iken PC had also only just got the information which was why it was on the agenda to discuss and that the SCDC License authority had not asked for the comments of the Iken PC. RH answered regarding the law about licensing in that it had to be displayed on the website, newspaper and outside the premises and that it is not a planning application. A response from the Iken PC can be part of the committee hearing on June 10th. If anyone objected they could do so in writing. Audrey Rutherford asked RH about the impact of the traffic from an event like this. JH explained that ~~xxx~~ had gone around the village on at least 3 occasions to inform parishioners of his intentions at which point CC declared he was lying. Annabel Chamberlain admitted that ~~xxx~~ had indeed got in touch with as many people in the village as he could to alleviate concerns about his application

*Louli Cooke*

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including themselves. She had supported his idea in the first instance but then decided that he was not being transparent. CC declared to the Chairman that ~~XXXXXX~~ had lied about his intentions even though it was explained in a letter that his application had to have from 500 to 5000 which did not mean he intended to have 5000 people. NJ said there had been a failure in communication and that the application of 35 pages by an events company should have had a community liaison meeting and suggested that he withdrew the application until this had happened. JH offered to put relevant material to ~~XXXX~~ music festival on the Iken Parish website before any further consultation so people could make an informed decision

11. RH departed at 6.50pm along with several members of the public.
12. JH said that it was good that there were so many members of the community that were taking an interest and attending the meeting. He gave thanks to NJ for implementing the installation of the defibrillator which is an asset to the village. JH summarized the planning applications for this year that had been discussed by the council. He commended CC for working so hard on the Standing Orders which were to be adopted at some point on completion. CC said they had been completed and adopted but JH said they had not been approved.
13. The financial report was available for the council to review and this was approved and signed by the Chairman. Proposed by CC and seconded by RM. CC is to do the accounts for the following year as he is the financial officer.
14. The above meeting ended at 7.15pm

#### Minutes for the Annual Iken Parish Council Meeting (following straight on)

1. JH declared the meeting open and CC interrupted saying he was to immediately take over but there was some confusion as to whether the SO had been approved by SCDC and therefore adopted.

#### First Public Forum

2. CC took over the chair <sup>from</sup> for JH
3. CC signed the minutes after minor changes as a true copy proposed by HW, seconded by RM
4. Declaration of Interests - RM and JH declared their interest in the river wall

#### Matters Arising

5. RM wanted to confirm the responses to planning applications was a job of the clerk as set out in the SO. CC felt it was important to have all the councillors' comments down on the response form. NJ pointed out that the IPC should have separate planning meetings. After a discussion NJ proposed we invited a planning officer from the council to the August meeting which the clerk agreed to organise.
6. **Defibrillator Training** NJ was possibly going to organise another date and there is another defibrillator at Fazeboons.
7. **Standing orders(SO) of Iken Parish Council.**- CC was going to produce a final approved draft.





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8. **Charity Commission** -CC was going to look into the trustees of the Charity Commission, NJ said he discovered that the Councillors were indeed the trustees
9. **Crossroads** - CC said the council had placed slow signs at the crossroads. It was felt that that was not enough, a stop sign was required from the forest side and Iken side. CC was to write a letter with this request, proposed by JH, seconded by RM.
10. **Emergency plan update** - CC was going to update the plan including finding a new digger driver.
11. **Change of meeting dates** - CC wanted to change the meeting date for February to January as there were so few councillors attending and discussed moving a date to a weekend. The clerk did not want meetings at the weekend, meeting dates were so far in advance the Iken residents could attend if they so wished. HW felt it would complicate the system to change date.
12. **AOEP Estuary Plan post 'endorsement by SCDC** -CC said that the funding needed to be accelerated as the enabling development had not got very far which was disappointing, Snape and Aldeburgh were going to be first on the river wall mending list followed by Iken.
13. **Village Hall insurance** -the insurance was renewed and the village hall now has to be inspected once a month by someone and a record kept in order to meet the insurance requirements. JH was going to do it from the present to January and the clerk from January to March.
14. **Asbestos Content of Village Hall** - NJ looked into getting a quote for an inspection to take place as it would be dangerous and illegal if there was an asbestos issue. He said the councillors had 4 options, do nothing - illegal, make a guess, contract local surveyor or contract professional surveyor for £250. The council decided on a professional contractor proposed by RM seconded by HW. NJ thought the council could approach Ray Herring for funding so was going to approach him.
15. HW departed at 8pm

**Second Public Forum**

16. Annabel Chamberlain wanted weekend meetings and referred to a previous meeting when it was discussed. She wanted the parish to have a bbq afterwards. MW said it didn't take a Parish Council meeting to have a village bbq. After much discussion the Feb date was moved to Friday 6 January and MW would inform all the relevant offices.
17. Eliot Sayer wanted to know what the role of the council was with planning applications as previously when he was a councillor the response was a support or object. He felt that the questions that had been asked were embarrassing for the Howes. RM said that we were going to get a member of the planning committee to the next meeting to make it clear
18. Lynette Morton said that she had indeed had flakes off the village hall roof and could provide a sample of them for the asbestos survey that was to be arranged.
19. Any Other Business
20. The meeting closed at 8.15pm

