

IKEN PARISH COUNCIL

Mrs Tiffany Pollock (Clerk to the Parish Council)

1 CountryLife Cottage, Orford Road, Tunstall, Woodbridge, Suffolk IP12 2JA

NOTICE OF IKEN PARISH COUNCIL MEETING

Wednesday 22nd November 2023
at 6.00pm in Hardys Barn, Iken

All Councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are also cordially invited.

Representatives from Sizewell C will be providing a presentation on the next phase of development and answer questions regarding this.

Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for dispensation on Agenda Items (either pecuniary or non-pecuniary)
3. Public Participation **(15 Minutes Maximum)** - To receive:
 - a. Reports or comment from any member of the public
 - b. Reports from County and District Councillors
4. To agree minutes of meeting dated 23rd August 2023
5. Highways
 - a. To receive an update including tree roots on Sandy Lane.
6. Planning:
 - a. To discuss and agree response to the following Applications received:
 - i. *None at time of publication of agenda*
 - ii. Any other applications forthcoming or planning matters:
7. Iken Village Hall:
 - a. To receive update of Iken Village Hall and agree next steps.
8. To receive an update for the Alde and Ore Estuary Community Partnership.
9. Matters brought to a Councillor's attention since the last meeting.
10. To discuss a Village Plan including Communication Strategy.

11. Finance Matters:

- a. To receive Accounts to 31st October 2023
- b. To discuss and agree precept 2024/25
- c. To authorise the following Invoices for Payment:
 - i. T Pollock (Clerks salary June – July) £340.71
 - ii. T Pollock (Clerks salary August – September) £340.51
 - iii. Suffolk Cloud (annual fee for village website) £136.50
 - iv. HMRC £170.20
 - v. Iken Barns (Room hire) £10.00
 - vi. *Any other invoice presenting*
- d. To note Payments made since last meeting:
 - i. Information Commissioners Office £35.00
 - ii. East Suffolk Council (Election expenses) £56.10
- e. To note Payments received since last meeting:
 - i. None
- f. To note Bank Balances as at 31st October 2023:
 - i. Barclays Bank (Current Account) £5,947.26
 - ii. Monmouthshire £7,763.88
 - iii. Barclays (Monmouthshire Transfers Only) £0

12. Documentation – To approve adoption or acknowledge review of the following documentation:

- a) Asset Register
- b) Subject Access Request Policy and Procedure

13. To receive agenda items for next meeting and agree date of Next Meetings

Tiffany Pollock

Clerk to Iken Parish Council, 15th November 2023