

IKEN PARISH COUNCIL

Mrs Tiffany Pollock (Clerk to the Parish Council)

1 CountryLife Cottage, Orford Road, Tunstall, Woodbridge, Suffolk IP12 2JA

NOTICE OF IKEN PARISH COUNCIL MEETING

Thursday 22nd August 2024

At 6pm in Hardys Barn, Iken

All Councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are also cordially invited.

Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for dispensation on Agenda Items (either pecuniary or non-pecuniary)
3. Public Participation (**15 Minutes Maximum**) - To receive:
 - a. Reports or comment from any member of the public
 - b. Reports from County and District Councillors
4. Co-option of a Councillor and signing of the Declaration of Acceptance of Office
5. To agree minutes of meeting dated 27th June 2024
6. Planning:
 - a. To discuss and agree response to the following Applications received:
None at time of publishing of agenda
 - i. Any other applications forthcoming or planning matters:
7. Highways: to receive an update for all highways matters
8. Iken Village Hall:
 - a. To receive update of Iken Village Hall and agree next steps.
9. To receive an update for the Alde and Ore Estuary Community Partnership.
10. Matters brought to a Councillor's attention since the last meeting.
11. Village plan update from the Iken Parish Plan Steering and Action Group
12. To discuss possible training for Councillors
13. To consider and discuss ways of improving communication with local villages and the wider community
14. Finance Matters:
 - a. To receive Accounts to 31st July 2024

- b. To accept Internal Auditor's Report for 2023/24 and Page 4 of Part 2 of the Annual Governance and Accountability Return (AGAR) 2023/24
- c. To authorise the following Invoices for Payment:
 - i. Iken Bay Lettings £25.00
 - ii. T Pollock (Clerks salary June – July) £404.51
 - iii. Suffolk Cloud (domain name renewal) £16.50
 - iv. SALC (Audit) £144.00
 - v. *Any other invoice presenting*
- d. To note Payments made since last meeting:
 - i. Donation for grass cutting at the village hall £30.00
- e. To note Payments received since last meeting:
 - i. *None*
- f. To note Bank Balances as at 31st July 2024:
 - i. Barclays Bank (Current Account) £4,357.86
 - ii. Monmouthshire £7,950.73
 - iii. Barclays (Monmouthshire Transfers Only) £0

15. Documentation – To approve adoption or acknowledge review of the following documentation:

- a) LGA Module Councillor Code of Conduct
- b) Standing Orders
- c) Internal Controls

16. To receive agenda items for next meeting and agree date of Next Meetings.

Tiffany Pollock

Clerk to Iken Parish Council, 5th August 2024