

IKEN PARISH COUNCIL

Mrs Tiffany Pollock (Clerk to the Parish Council)

1 CountryLife Cottage, Orford Road, Tunstall, Woodbridge, Suffolk IP12 2JA

NOTICE OF IKEN PARISH COUNCIL MEETING

Wednesday 19th January 2025

At 6pm in Hardys Barn, Iken

All Councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are also cordially invited.

Agenda

1. To receive Apologies for absence
2. To receive any Declarations of Interest and any Applications for dispensation on Agenda Items (either pecuniary or non-pecuniary)
3. To receive any Declarations of Gifts or Hospitality received over the value of £50.00
4. Public Participation (**15 Minutes Maximum**) - To receive:
 - a. Reports or comment from any member of the public
 - b. Reports from County and District Councillors
5. Co-option of a Councillor and signing of the Declaration of Acceptance of Office
6. To agree minutes of meetings dated 29th January 2025
7. Planning:
 - a. To discuss and agree response to the following Applications received:
 - **DC/25/0578/FUL** Proposal: Replacement porch, 2 x Air Source Heat Pump enclosures and enlargement of window to front elevation. Enlargement of existing window and replace existing window with door to West elevation. Replace existing window with patio doors, blocking up of existing door and enlargement of existing window to rear elevation. Removal of flue and insertion of new window to front elevation of outbuilding. Site address: Church Farm, Tunstall Road, Iken, Woodbridge, Suffolk IP12 2ER
 - i. Any other applications forthcoming or planning matters:
8. Iken Village Hall:
 - a. To receive update of Iken Village Hall and agree next steps
9. To receive an update for the Alde and Ore Estuary Community Partnership
10. Matters brought to a Councillor's attention since the last meeting.
11. To discuss housing needs and requirements

12. Highways: to receive an update for all highways matters

13. Finance Matters:

- a. To receive Accounts to 28th February 2025
- b. To discuss and agree insurance renewal
- c. To confirm bank signatories and authorise an additional signatory to be added to the Barclays account.
- d. To authorise the following Invoices for Payment:
 - i. Iken Bay Lettings £50.00
 - ii. *Any other invoice presenting*
- e. To note Payments made since last meeting:
 - i. T Pollock (Clerks salary) £404.51
 - ii. Iken Bay Lettings £25.00
 - iii. Iken Hall Farms (Defibrillator battery, pads) £304.79
- f. To note Payments received since last meeting:
 - i. *None*
- g. To note Bank Balances as at 28th February 2025:
 - i. Barclays Bank (Current Account) £945.73
 - ii. Monmouthshire £7,950.73
 - iii. Barclays (Monmouthshire Transfers Only) £0

14. Documentation – To approve adoption or acknowledge review of the following documentation:

- Data Protection & Information Management policy
- Risk Assessment 2025

15. To receive agenda items for next meeting and agree date of Next Meetings.

Tiffany Pollock

Clerk to Iken Parish Council, 12th March 2025