

Minutes of Iken Parish Council Meeting

Held on 22nd November 2023 ~ 6.00pm

Hardys Barn, Iken

Members

Cllr. Alan Hutson (Chairman)
Cllr. Lynette Morton

Cllr. Ray Herring
Cllr. Eliot Sayer

Cllr. Lucy Mann (Vice Chair)
(2 x Vacancies)

Present

Cllr. Alan Hutson
Cllr. Ray Herring

Cllr. Lynette Morton

Cllr. Eliot Sayer

Attendees

Tiffany Pollock (Clerk)
Cllr. Andrew Reid (County Councillor)
5 x members of the public

Cllr. Hutson welcome all to the meeting and introduced Zoe Botten representative from Sizewell C.

Prior to the commencement of the Parish Council meeting Zoe Botten (Sizewell C representative) gave a short presentation of the next phase of development. The slides shown will be posted on the Iken website.

Zoe gave a timeline of the development and explained that they are awaiting the deed of obligation to be completed by the Government. Funding is available to communities to apply for and will be advertised when and how applications can be made. There will be 1500 apprenticeships available and the project will be looking to work with local schools, workers will be accommodated on a campus or holidays lets, there will be access to onsite occupational health, although a dentist is not currently included in these services.

Policing staff will be based locally in Leiston, all workers are aware of the code of conduct, if there are any breaches of this they will have their pass removed and will no longer work on the project. 60% of materials will be brought to the site via rail and sea, the remaining will be via road, there will be a new rail route as well as a Sizewell C link road. The project will last for approximately 10-12 years, although the first 2 years will be installing access development.

Zoe highlighted the Sizewell C work tracker can be found on their website for all the latest updates.

Cllr. Reid stated that Sizewell C is not the only project which is currently underway and that Sealink has been delayed for 1 year, although the Sizewell C project has progressed further than others.

A member of the public asked how many people will be employed during the project, Zoe confirmed that at peak there will be 8000 employees.

A member of the public asked the levels at which the apprenticeships will be available, where the park and ride sites will be located and will they be returned to fields once the project is completed. Zoe confirmed that the apprenticeships will begin at level 2 and will go up to degree level, the park

Chair's initials:

and ride sites will be located at Wickham Market and Darsham and these sites will be returned to fields.

Zoe also stated that only pass holders will be able to access the site and campus, any family members or visiting friends will need to make alternative arrangements.

Councillors thanked Zoe for the presentation.

1. To receive Apologies for absence.

Apologies had been received from Cllr. Mann these were accepted by all Councillors. Apologies had also been received from Cllr. Wilson (District Councillor).

2. To receive any Declarations of Interest and any Applications for Dispensation on Agenda Items (either pecuniary or non-pecuniary):

There were none.

3. Public Participation (15 minutes Maximum) – To receive:

a) Reports or comment from any member of the public

The following comments were made by a member of the public:

A member of the public commented on the lack of drainage systems and that with heavy rainfall the roads turn into lakes. Cllr. Morton agreed to contact SCC Highways.

b) Reports from County and District Councillors

Cllr. Reid will submit a report which will be posted on the Iken webpage, Cllr. Reid briefly highlighted items from the report; trading standards are working to stop underage selling of illegal vapes. The Sealink consultation will be running until December, Suffolk County Council have objected to this project and feel that Friston is not a suitable location and would prefer Bradfield (brownfield site) to be used as an alternative. Cllr. Reid stated that assistance is available for those who suffered flooding from Storm Babet.

Action: Clerk

4. To agree minutes of meeting dated 23rd August 2023

Cllr. Morton proposed the minutes to be adopted as a true record of the meeting. This was seconded by Cllr. Sayer and all Councillors were in agreement.

5. Highways

a) **To receive an update including tree roots on Sandy Lane.**

Cllr. Morton explained that she had spoken with a resident in regard to the tree roots on Sandy Lane. Cllr. Morton confirmed that the reports dated back to 2022 when highways had attended to carry out repairs which had been unsatisfactory. Cllr. Sayer as tree warden will assist with this, Cllr. Morton will continue to chase highways as well as highlight the lack of and condition of road signs.

Chair's initials:

6. Planning

a) To discuss and agree response to the following Applications received:

There were none.

Any other applications forthcoming or planning matters:

There were none.

7. Iken Village Hall

a) To receive update of Iken Village Hall and agree next steps

Cllr. Hutson advised that Birketts solicitors are working towards finalising the ownership of the village hall, this is estimated to be completed by the end of the year. The asbestos survey has been sent to three contractors to obtain quotes to make the hall structurally safe and watertight. Cllr. Hutson has received two quotations for the refurbishment, one was much higher than the other.

A member of the public questioned the building standards and if they had been considered, this was noted and will be considered.

8. To receive an update for the Alde and Ore Estuary Community Partnership.

Cllr. Hutson stated that the next meeting for the Alde and Ore Estuary Community Partnership will be held on 25th January, there is a virtual exhibition which will be forwarded to the Clerk to post on the website.

9. Matters brought to a Councillor's attention since the last meeting

It was noted that the emergency plan will need to be updated and posted on the website.

10. To discuss a Village Plan including Communication Strategy.

A resident has agreed to volunteer to assist with improving communication within the village, the Iken Newfeed has been successful. Councillors confirmed that the plan would be a parish plan and not a neighbourhood plan.

11. Finance Matters:

a) To receive Accounts to 31st October 2023

The Clerk distributed the accounts to all Councillors prior to the meeting, these were accepted by all.

b) To discuss and agree precept 2024/25

The Clerk had circulated the precept information received from East Suffolk prior to the meeting, after a brief discussion Councillors confirmed an increase to £3591.00, this was proposed by Cllr. Morton and seconded by Cllr. Herring, all Councillors were in favour.

c) To authorise the following Invoices for Payment:

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| i. | T Pollock (Clerks salary June – July) | £340.71 |
| ii. | T Pollock (Clerks salary August – September) | £340.51 |

Chair's initials:

iii.	Suffolk Cloud (annual fee for village website)	£136.50
iv.	HMRC	£170.20
v.	Iken Barns (Room hire)	£10.00
vi.	<i>Any other invoice presenting.</i>	
	<i>None</i>	
d)	<u>To note Payments made since last meeting:</u>	
i.	Information Commissioners Office	£35.00
ii.	East Suffolk Council (Election expenses)	£56.10
e)	<u>To note Payments received since last meeting:</u>	
	<i>None</i>	
f)	<u>To note Bank Balances as at 31st July 2023:</u>	
i.	Barclays Bank (Current Account)	£5,947.26
ii.	Monmouthshire	£7,763.88
iii.	Barclays (Monmouthshire Transfers Only)	£0

All listed payments were accepted by all, proposed by Cllr. Morton, seconded by Cllr. Mann.

12. Documentation – To approve adoption or acknowledge review of the following documentation:

- a. Asset Register**
- b. Subject Access Request Policy and Procedure**

The Clerk had circulated both documents to all Councillors prior to the meeting, these were adopted by the Council, proposed by Cllr. Hutson and seconded by Cllr. Sayer, all Councillors were in agreement.

13. Meetings – To receive agenda items for next meeting and agree date of next meetings

Items to add to the next agenda:

- Items carried forward from this meeting.

The next meeting will be held on Thursday 22nd February at 6pm.

The meeting closed at 7.32pm.

Signed:
Cllr. Alan Hutson, Chair

Date:

Tiffany Pollock
Clerk to Iken Parish Council

Chair's initials: