

## Minutes of Iken Parish Council Meeting

Held on 11<sup>th</sup> June 2025 ~ 6pm  
Hardys Barn, Iken

### Members

Cllr. Alan Hutson (Chairman)	Cllr. Ray Herring	Cllr. Lottie Fairs
Cllr. Lucy Mann (Vice Chair)	Cllr. Eliot Sayer	(2 x Vacancies)

### Present

Cllr. Alan Hutson	Cllr. Eliot Sayer
Cllr. Lucy Mann	Cllr. Lottie Fairs

### Attendees

Tiffany Pollock (Clerk)  
Cllr. Tim Wilson (District Councillor)  
2 x members of the public

#### **1. To receive apologies for absence**

Apologies had been received from Cllr. Reid (County Councillor).

#### **2. To receive any Declarations of Interest and any Applications for Dispensation on Agenda Items (either pecuniary or non-pecuniary):**

*There were none.*

#### **3. To receive any Declarations of Gifts or Hospitality received over the value of £50.00**

*There were none.*

#### **4. Public Participation (15 minutes Maximum) – To receive:**

##### **a) Reports or comment from any member of the public**

*There were none.*

##### **b) Reports from County and District Councillors**

*There were none.*

#### **5. Co-option of a Councillor and signing of the Declaration of Acceptance of Office**

There were no candidates for co-option.

#### **6. To agree minutes of meetings dated 22<sup>nd</sup> May 2025**

Cllr. Mann proposed the minutes to be adopted as a true record of the meeting. This was seconded by Cllr. Hutson and all Councillors were in agreement.

#### **7. Planning:**

Chair's initials: .....

**a. To discuss and agree response to the following Applications received:**

*There were none.*

**b. Any other applications forthcoming or planning matters:**

*There were none.*

**8. Iken Village Hall:**

**a. To receive update of Iken Village Hall and agree next steps**

Cllr. Hutson has received the grant application papers and has booked a meeting with Suffolk Community Foundation to discuss potential funding from Sizewell C. Cllr. Hutson is aware that two residents may be interested in assisting with the application.

Cllr. Hutson will obtain a quote for options detailed in the Birkett's report.

**Action: Cllr. Hutson**

**9. To receive an update for the Alde and Ore Estuary Community Partnership**

Cllr. Mann had a brief meeting via teams with Jenny Riddell-Carpenter MP who is willing to help and suggested that a meeting should be arranged jointly with Iken and Orford. Jenny will contact Cllr. Mann with potential dates.

**10. Matters brought to a Councillor's attention since the last meeting**

Cllr. Fairs reported that overgrown hedges particularly on verges on Tunstall Road are beginning to cause an issue, Cllr. Fairs will report this to highways.

Cllr. Sayer reported that two housing enabling officers will be attending the next meeting.

**11. To review the Action Log**

Outstanding actions discussed within the agenda, moving forward actions will be marked against agenda items.

**12. Highways: to receive an update for all highways matters**

A request has been made to highways for Sandy Lane to become a designated quiet lane, there will be a further update at the next meeting.

**13. Finance Matters:**

**a. To receive Accounts to 29<sup>th</sup> April 2025**

The Clerk distributed the accounts to all Councillors prior to the meeting, these were accepted by all, proposed by Cllr. Hutson, seconded by Cllr. Mann.

**b. To discuss and agree pension and salary for the Clerk**

Councillors had previously discussed a salary increase for the Clerk, Cllr. Hutson will send this to the Clerk.

**c. To authorise the following Invoices for Payment:**

i. Iken Bay Lettings (room hire)	£25.00
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Chair's initials: .....

**d. To note Payments made since last meeting:**

*There were none.*

**e. To note Payments received since last meeting:**

*There were none.*

**f. To note Bank Balances as at 29<sup>th</sup> April 2025:**

i. Barclays Bank (Current Account)	£491.22
ii. Monmouthshire	£8,140.61
iii. Barclays (Monmouthshire Transfers Only)	£0

All listed payments were accepted by all, proposed by Cllr. Hutson, seconded by Cllr. Sayer.

**14. To receive agenda items for next meeting and agree date of Next Meetings**

Items to add to the next agenda:

- Items carried forward from this meeting.

The next meeting will be held on Wednesday 20<sup>th</sup> August at 6pm in Hardys Barn.

The meeting closed at 6.46pm.

Signed: .....

Cllr. Alan Hutson, Chair

Date: .....

*Tiffany Pollock*  
Clerk to Iken Parish Council

Chair's initials: .....