

Minutes of Iken Parish Council Meeting
Held on 16th December 2025 ~ 6pm
Hardys Barn, Iken

Members

Cllr. Alan Hutson (Chairman)	Cllr. Ray Herring	Cllr. Lottie Fairs
Cllr. Lucy Mann (Vice Chair)	Cllr. Eliot Sayer	(2 x Vacancies)

Present

Cllr. Alan Hutson	Cllr. Lottie Fairs	Cllr. Eliot Sayer
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Attendees

Tiffany Pollock (Clerk)
2 x Members of the public

1. To receive apologies for absence

Apologies had been received from Cllr. Mann, these were accepted by all Councillors.

2. To receive any Declarations of Interest and any Applications for Dispensation on Agenda Items (either pecuniary or non-pecuniary):

There were none.

3. To receive any Declarations of Gifts or Hospitality received over the value of £50.00

There were none.

4. Public Participation (15 minutes Maximum) – To receive:

a) Reports or comment from any member of the public

A member of public highlighted that the Christmas drinks will be taking place this Friday, 27 residents have indicated that they will be attending.

b) Reports from County and District Councillors

A report was received from Cllr. Andrew Reid which is available to view on the Iken website, this has been circulated to all Councillors and the Iken newsfeed.

5. Co-option of a Councillor and signing of the Declaration of Acceptance of Office

There were no candidates for co-option.

6. To agree minutes of meetings dated 20th August 2025

Cllr. Sayer proposed the minutes to be adopted as a true record of the meeting. This was seconded by Cllr. Fairs and all Councillors were in agreement.

7. Planning:

Chair's initials:

a. **To discuss and agree response to the following Applications received:**

There were none.

b. **Any other applications forthcoming or planning matters:**

There were none.

8. Iken Village Hall

a. **To receive update of Iken Village Hall and agree next steps**

Cllr. Hutson will request the building contractors to revisit the quote which had been previously provided. Cllr. Sayer highlighted that it would be beneficial for others would be interested in the refurbishment to form a working group who may be able to assist with funding. Councillors briefly discussed re-approaching Sizewell for funding.

Action: Cllr. Hutson

9. To receive an update for the Alde and Ore Estuary Community Partnership

In the absence of Cllr. Mann, Cllr. Hutson gave a brief update for the AOECF and stated that there is no longer any funding available for the river walls. Cllr. Hutson will draft a letter to be sent to Jenny Riddell-Carpenter MP to request urgent assistance.

Action: Cllr. Hutson

10. Matters brought to a Councillor's attention since the last meeting

Councillors are aware of the thefts in the area, Councillors agreed that the Iken Whatsapp group is beneficial for residents for highlighting issues within the village quickly. The installation of CCTV had been suggested by a resident however Councillors felt that there would be issues in installing this.

11. To review the Action Log

- **Retaining the identity of Iken: Improving the sense of community** – consideration of future housing needs.
- **Local environment, river, AONB and SSSI**
- **Flooding/river walls** – Regular agenda item (item 9).
- **Social** – consider a monthly coffee morning.
- **Communication** – Regular newsletters/Iken newsfeed.
- **Iken Village Hall refurbishment** – Regular agenda item (item 8).
- **Traffic Issues** – speed restriction would require a TRO (Traffic regulation order) which would be costly.
- **Village defibrillator** – arrange training sessions annually.
- **Energy Coast infrastructure projects** – Communicate developments to the village.

Chair's initials:

12. Highways: to receive an update for all highways matters

There is a new community liaison officer for Iken, any reports for highways attention will need to be reported to Suffolk County Council online via their 'report it' page.

13. Housing: to receive an update for housing matters

Cllr. Sayer will be attending a team's meeting in January, Cllr. Sayer requested if funding could be made available from the welfare fund to carry out a housing survey.

Cllr. Fairs highlighted that Iken would benefit from CIL (Community Infrastructure Levy) funds from any future housing developments.

14. Finance Matters:a. To receive Accounts to 30th November 2025

The Clerk distributed the accounts to all Councillors prior to the meeting, these were accepted by all, proposed by Cllr. Fairs, seconded by Cllr. Sayer.

b. To discuss draft budget for 2026/27

The draft budget had been circulated to all Councillors prior to the meeting, this was proposed by Cllr. Sayer and seconded by Cllr. Fairs.

c. To discuss and agree precept request for 2026/27

This was deferred to the next meeting.

d. To authorise the following Invoices for Payment:

i.	Iken Bay Lettings	£25.00
ii.	T Pollock (Clerks salary)	£404.51
iii.	<u>Any other invoice presenting</u>	

e. To note Payments made since last meeting:

i. None

f. To note Payments received since last meeting:

i. None

g. To note Bank Balances as at 30th November 2025:

i.	Barclays Bank (Current Account)	£2,953.30
ii.	Monmouthshire	£8,140.61
iii.	Barclays (Monmouthshire Transfers Only)	£0

All listed payments were accepted by all, proposed by Cllr. Hutson, seconded by Cllr. Sayer.

15. Documentation – To approve adoption or acknowledge review of the following documentation:

Chair's initials:

- **Financial Regulations**
- **Standing Orders**

The above documentation had been circulated to all Councillors prior to the meeting, Cllr. Sayer proposed these were adopted by the Council, this was seconded by Cllr. Fairs and all Councillors were in agreement.

16. To receive agenda items for next meeting and agree date of Next Meetings

Items to add to the next agenda:

- Items carried forward from this meeting.

The next meeting will be held on Thursday 22nd January at 6pm in Hardys Barn.

The meeting closed at 6.45pm.

Signed:
Cllr. Alan Hutson, Chair

Date:

Tiffany Pollock
Clerk to Iken Parish Council

Chair's initials: