



**IKEN
COMMUNITY
EMERGENCY
PLAN**

**THIS DOCUMENT HAS BEEN PRODUCED BY IKEN
PARISH COUNCIL FOR THE PARISH OF IKEN**

Document to be reviewed annually and approved at the AGM of the Parish Council.

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Document History

Issue	Date	Changes
Draft	Nov 2021	Initial document for comment
Draft	May 2022	Updated with input from KFS
Published	April 2023	

IF YOU ARE IN IMMEDIATE DANGER

CALL 999

THE DEFIBRILLATOR IS LOCATED AT

‘HILL FARM’

IKEN COMMUNITY EMERGENCY PLAN

- Address of Community: Iken, Woodbridge, Suffolk
- Parish Council Clerk’s Address: TBA
- Emergency Community Co-Ordinator: Alan Hutson, Iken Hall, Tunstall Road, Iken IP12 2EP

Distribution of Plan:

- Suffolk Joint Emergency Planning Unit
- Environment Agency
- ‘Get Prepared Now’ – <https://www.suffolkresilience.com/>
- ‘Resilience Direct’ – TBA
- Suffolk Police - TBA
- County Councillor – Andrew Reid
- District Councillor – Ray Herring
- Level 1 Wardens – Neville Howe, Iken Barn, Tunstall Road, Iken
- Iken Parish Councillors
- Iken Parish Council website - <https://www.ikenpc.org.uk/>
- Neighbouring Parish Councils- Snape, Tunstall, Sudbourne and Orford

Aims and Objectives.

Introduction

Iken is a small village and civil parish in the county of Suffolk. It is near the estuary of the River Alde on the North Sea coast and is located southeast of Snape and north of Sudbourne and Orford.

Iken parish is spread over a long distance following the estuary. The map in Appendix 1 illustrates how Iken follows the estuary, and a list of properties within the parish is detailed in Appendix 2. To reflect the nature of the parish, it is intended to appoint wardens to cover the length of the parish who will report to the Emergency Community Coordinator.

Aim of the Plan

- 1) To increase short-term community resilience, i.e. until such time as the responder agencies arrive.
- 2) Provide a framework of local expertise which the responder agencies can utilise as they require.

Objectives of the Plan

- a) Identify hazards and possible mitigation measures
- b) Identify resources and key contacts in the community
- c) Identify those in our community who may be vulnerable in the event of an emergency.

Role of the Parish Council

- To create and maintain a 'Community Emergency Plan' and to test it (table-top exercise) annually and implement it when appropriate

Role of the Emergency Community Co-ordinator:

- A person living locally who provides a vital link between the community and other organisations; planning for and responding to an emergency.
- The role is to:
 - Oversee the completion and maintenance of the Community Emergency Plan, liaising as necessary with the Parish Council.
 - Provide a link to the District Emergency Planning Officer
 - Call a community meeting during an emergency (if deemed necessary)
 - Provide the focal point for the community response to an emergency.
- A deputy to be appointed during an emergency to cover illness or absence.

Role of the Area Warden

- The conduit to and from the Community coordinator.
- Find out where help/guidance/assistance may be required and what level of help is needed.
- Very often, one incident leads to another, so it MAY be possible to anticipate certain eventualities although all these may be influenced by outside forces beyond our control.
- Be visible and approachable.

Local Risk Assessment

Below is a table of likely and possible risks to Iken, details of the impact they are likely to have and steps in place to mitigate against them:

Risks	Impact on Community	What can the Community Emergency Group do to prepare?
Snow	Temporary road block	Tractor owners clear road NB 'Self help' will be entirely at the risk of the individual. See Addendum.
Surface Water Flooding	Isolation and impassable areas temporarily	Will drain away naturally
Surge Flooding	Danger to life and damage to property	Follow the Emergency Plan
Sizewell Power Station	Danger to life	Depending on the criticality, follow local news and emergency plan
Agricultural Disease	No immediate affect	Follow advice from DEFRA
Power Cut	A common occurrence that we live with	Follow advice from UKPN
Severe Storms	Stay indoors	Depending on the criticality, follow local news and emergency plan
Fire	Do not obstruct the emergency services and stay safe	Depending on the criticality, follow local news and emergency plan
Major Vehicle Accident	Temporary roadblock	Follow advice from Emergency Services

Local Skills and Resources Assessment

The following list details local skills and resources that may be available during an emergency:

Skill / resource	Where	Contact details	Type of resource
			Tractor for road clearing etc.
			Tractor for road clearing etc.
Refuge	Iken Barns, Tunstall Road, Iken	Mr and Mrs Howe	Shelter
Refuge	Stanny Farm, High Street, Iken	Mr and Mrs Cook	Shelter
			First Aid
			First Aid
			Water pumps
			Generators

Key locations Identified with local authority for use as places of safety.

The following locations may be considered during an emergency. Their use will depend on the nature and location of the emergency:

Building	Location	Potential usage in an emergency	Contact details
Hardys Barn	Iken Barns, Tunstall Road, Iken	Refuge	Mr and Mrs Howe
Stanny Barn	Stanny Farm, High Street, Iken	Refuge	Mr and Mrs Cook

Emergency Contact List

The following list is to be used in conjunction with an emergency only:

Co-ordinators:

- 1 Alan Hutson, Iken Hall, Iken 07788 423407
- 2 Keith Fawkner-Simpson, Emergency Planning Officer, Suffolk EPU

Wardens:

- 1 Neville Howe, Iken Barns, Iken
- 2

Contacts:

	Name: UK Power Networks (@UKPowerNetworks) Title: UK Power Networks 24hr telephone contact: 07812 262588 Email: Stakeholder.engagement@ukpowernetworks.co.uk Address: 237 Southwark Bridge Road, London SE1 6NP
	Name: Police Title: Local Police / SNT 24hr telephone contact: 101
	Name: Suffolk Fire and Rescue Service Title: Fire Service 24hr telephone contact: 01473 260588
	Name: Anglian Water Title: Anglian Water 24hr telephone contact: 0800 771 881 Email: anglianwatercustomerservices@anglianwater.co.uk Address: Customer Services PO Box 10643 Harlow CM20 9HB

Activation triggers

The Iken Community Emergency Plan will be activated under the following circumstances:

- Flood / Severe Weather Warning issued for the surrounding area
- Major road accident in the village
- Forest or Heathland Fire
- Major incident at Sizewell

Steps to take in an emergency.

If the plan is activated, consider taking one or all the following steps (common sense should dictate what steps are taken at what time).

1	Call 999 if there is a clear and present risk to life or property, to ensure the Emergency Services are aware of the situation
2	Call 101 (police non-emergency) if there is no present risk to life or property
3	Ensure you are in no immediate danger and do not put yourself at risk
4	Contact the Community Emergency Co-Ordinator or Group and meet to discuss the situation
5	Contact the people on the Emergency Contact List
6	Contact anyone on the Resources List to request assistance
7	Gather emergency box and supplies
8	If Warden, pass on advice to your direct contacts

ADDENDUM - EMPLOYMENT OF FARMERS AND OTHERS FOR SNOW CLEARANCE CONTRACT

Third-Party Snow Clearing – Severe Weather Contract

Applications are invited from farmers and contractors who have any of the following plant available for hire with operator during the winters of 2019 to 2023. The contract will be held for the duration of the seasons.

Plant and Operator would be hired in times of heavy snowfall to supplement Suffolk Highways' own snow clearing operations.

- 2-wheel drive tractor and plough
- 4-wheel drive tractor and plough
- 2-wheel drive rubber tyre loading shovel
- 4-wheel drive rubber tyre loading shovel, bucket less than 2m³
- 4-wheel drive rubber tyre loading shovel, bucket greater than 2m³
- 4-wheel drive/steer rubber tyre agricultural loader/handler
- Other earth moving plant on rubber tyres
- 4-wheel drive tractor on which to mount and operate a County Council owned 2.5m wide PTO driven snow blower

Main duties

- Snow clearance within a designated area local to the base farm/depots as instructed by Suffolk Highways;
- Serving the community and keeping roads clear;
- Works undertaken in severe weather conditions during 05:00 – 21:00 Months October through to May

Conditions

All plant used must be in working order, insured and, where applicable, licensed to comply with the Department for Transport Regulations in force at the time of use. All staff undertaking operations are expected to be suitably trained and competent and must be able to demonstrate this.

- Required: Insurance with £5m public liability cover
- Rates of pay: typically, between £25 - £45 per hour depending on type of vehicle/equipment operated and the time of day

If you would like to apply, please contact our customer service team on 0345 606 6171 or send us your letter of interest together with specific plant availability to:

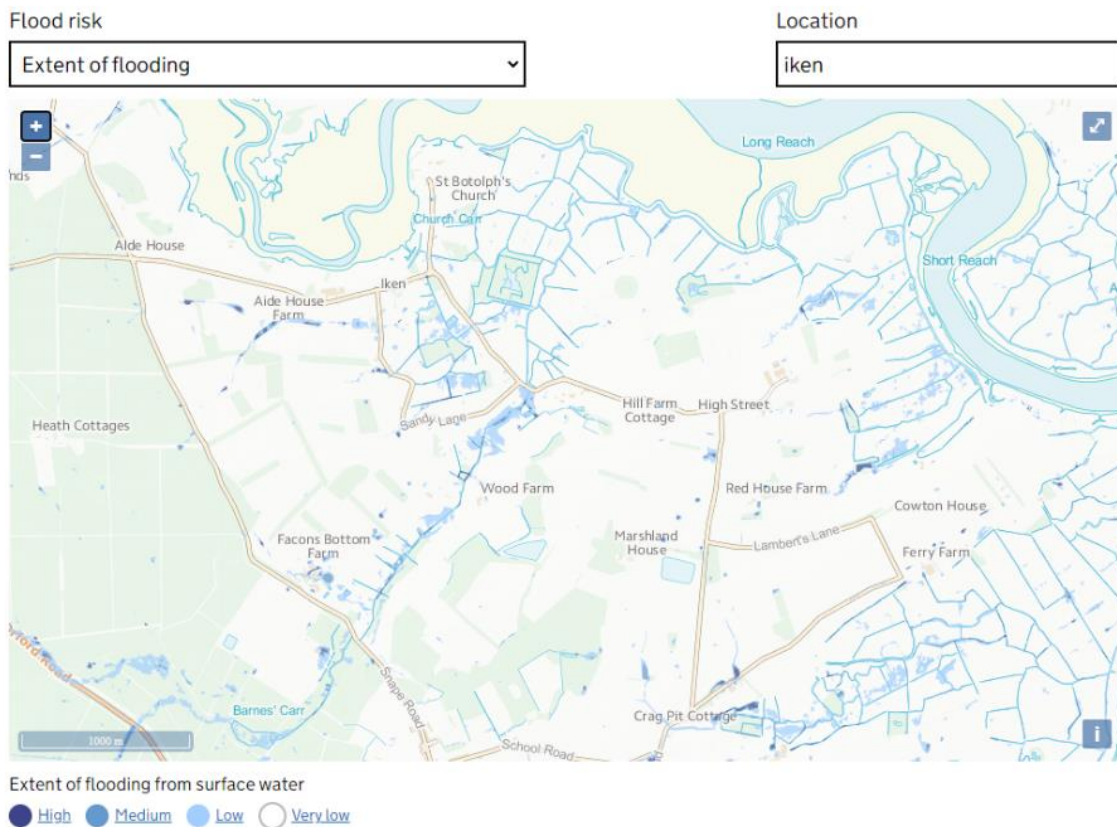
Winter and Cyclic Works Team

*Phoenix House
3 Goddard Road
Ipswich IP1 5NP*

APPENDIX 1 – Iken Population by postcode

PC Area	Households	Residents
IP12 2EN	3	7
IP12 2EP	12	27
IP12 2ER	2	4
IP12 2ES	2	4
IP12 2EU	6	13
IP12 2EX	4	9
IP12 2EY	8	18
IP12 2HE	7	16
IP12 2HF	4	9
IP12 2AY	3	7
IP12 2EL	1	2
Totals	52	116

Appendix 2 - Maps and flood risk areas

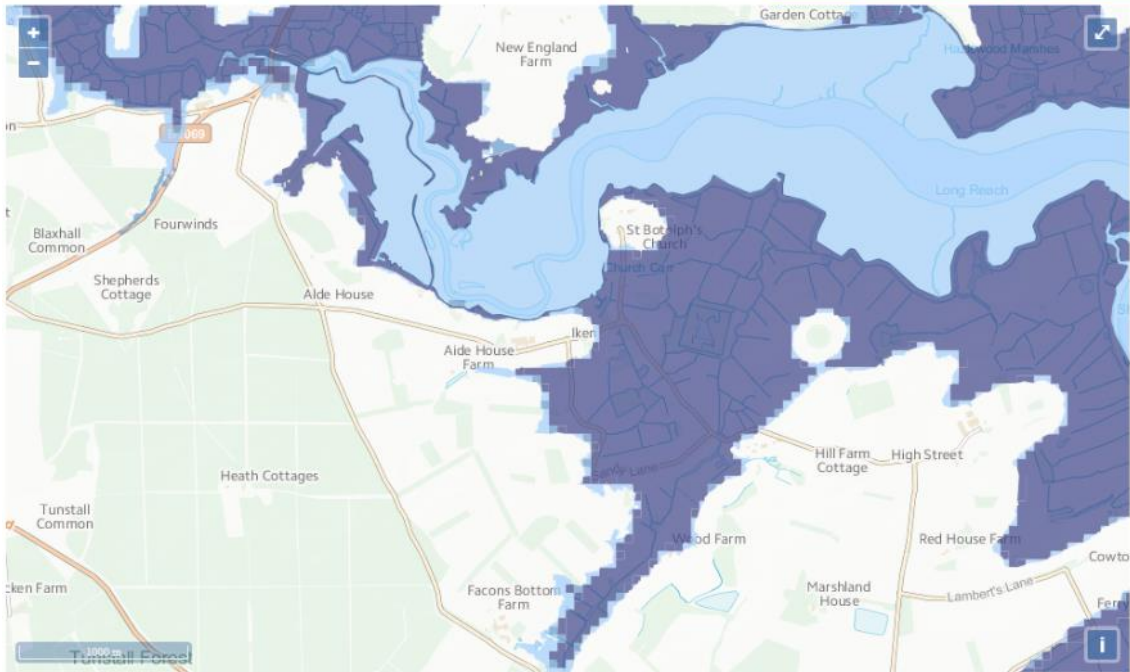


Flood risk

Location

Extent of flooding

Iken



Extent of flooding from rivers or the sea

- High
- Medium
- Low
- Very low

